



School Year \_\_\_\_\_

Renewal       New

EWCS D employee

**EAST WHITTIER CITY SCHOOL DISTRICT**

14535 E. Whittier Blvd., Whittier, CA 90605 • (562) 907 -5931

Application for Transfer of Attendance

**INTRADISTRICT**

(To be initiated at the District Office. Complete a separate form for each student.)

Student Name (Last, First)	Gender <input type="checkbox"/> M <input type="checkbox"/> F	Birth Date	Grade level for school year requested
School Requested	District Requested		
School of Residence	District of Residence		
Parent/Guardian Name	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell		
Home Address	City/Zip		
Is there any language other than English spoken in the home?    Yes <input type="checkbox"/> No <input type="checkbox"/>	What language did your child speak first?		
Reason(s) for Permit: <input type="checkbox"/> Child Care <input type="checkbox"/> Parent Employment <input type="checkbox"/> Health & Safety <input type="checkbox"/> Specialized Program <input type="checkbox"/> Continuing Enrollment <input type="checkbox"/> Complete Final Year at Current School <input type="checkbox"/> Proposed Change in Residence <input type="checkbox"/> Sibling <input type="checkbox"/> Other:			
Student receives the following services: <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner			
Student is: <input type="checkbox"/> Currently pending disciplinary action <input type="checkbox"/> Under an expulsion order, with a readmission date of:			
Printed Name of Parent or Guardian		Signature of Parent or Guardian	Date:

**PROPOSED SCHOOL OF ATTENDANCE**

The above named child is: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	School Assigned:
Signature of Principal of Proposed School of Attendance:	Date:
Signature of Authorized District Representative:	Date:

**PERMIT STATUS**

The above named child is: <input type="checkbox"/> Approved	Date:	School:	Confirmed By:
The above named child is: <input type="checkbox"/> Waiting	Date:	School:	Confirmed By:
The above named child is: <input type="checkbox"/> Alternate Offer	Date:	School:	Confirmed By:
Accepted Date:	Declined Date:	Date Letter Sent:	Confirmed By:

Distribution: White to Student Services  
 Yellow to School of Residence  
 Pink to Parent or Guardian  
**(Keep form together until all signatures are obtained)**

Permit meets District employee qualifications: Yes \_\_\_\_\_ No \_\_\_\_\_  
 PPS: 6.50 (Revised 2/12)

**EAST WHITTIER CITY SCHOOL DISTRICT**  
**POLICY AND REGULATIONS FOR INTRADISTRICT PERMITS**

East Whittier City School District has adopted policies and regulations to govern the granting of Intradistrict attendance requests.

Students shall enroll in schools serving the attendance area of parent residence unless an Intradistrict attendance permit is properly completed and approved. A separate application must be made for each student. Important information from the Board Policy is as follows:

- Approval is subject to space availability in the district and may not be at the site requested.
- The parent/guardian is responsible for providing transportation to and from school.
- A permit may be denied or revoked at any time for the following reasons:
  - Continuance would lead to program or enrollment overload.
  - Student is excessively tardy or absent from school, or student is brought to school excessively early or left excessively late.
  - Student fails to uphold appropriate behavior standards.
  - Student fails to make appropriate academic efforts.
  - False or misleading information was provided.
  - Other conditions that occur that would render continuance inadvisable.
- A permit may be denied if a permit for this student was previously revoked from another school in the East Whittier City School District.
- Failure to adhere to the above terms and conditions may result in the revocation of this permit. (E.C. 46600)
- A Notification of Return form must be submitted each year by April 30<sup>th</sup> after the initial permit acceptance in order to maintain your child's permit status.

A parent who is dissatisfied with a decision of denial of a request for an Intradistrict permit may appeal in writing to the Assistant Superintendent of Student Services. The appeal must be made within 15 school days of mailing or personal service of decision.

School Year \_\_\_\_\_

 Intra       Inter

East Whittier  
City School District

14535 E. Whittier Blvd., Whittier, CA 90605 • (562) 907-5931

**NOTIFICATION OF RETURN FORM**

(To be initiated at the District Office. Complete a separate form for each student)

Student Name (Last, First):	Birth Date:	Grade Next Year	Gender <input type="checkbox"/> M <input type="checkbox"/> F
School Currently Attending:	Home Language:		
Current 5 <sup>th</sup> graders only: I am requesting _____ Middle School	Home District:		
Parent/Guardian Name:	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell		
Email Address:	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell		
Address:	City/Zip:		
Student receives the following services: <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner			

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

East Whittier City School District has adopted policies and regulations to govern the granting of attendance requests.

A Notification of Return form must be submitted each year by April 30<sup>th</sup> for Intradistrict transfers (living within our district), and May 31<sup>st</sup> for Interdistrict transfers (living outside our district), after the initial permit acceptance.

- The parent/guardian is responsible for providing transportation to and from school.
- A permit may be denied or revoked at any time for the following reasons:
  - Continuance would lead to program or enrollment overload.
  - Student is excessively tardy or absent from school, or student is brought to school excessively early or left excessively late.
  - Student fails to uphold appropriate behavior standards.
  - Student fails to make appropriate academic efforts.
  - False or misleading information was provided.
  - Reason for the original issuance of the permit by the district of residence is no longer valid.
  - Other conditions that occur that would render continuance inadvisable.
- A permit may be denied if a permit for this student was previously revoked from another school in the East Whittier City School District.
- Failure to adhere to the above terms and conditions may result in the revocation of this permit. (E.C. 46600)

**FOR OFFICE USE ONLY:**

Year 2       Year 3       Year 4       Year 5