

Students

INTRADISTRICT OPEN ENROLLMENT

The Board of Education recognizes the need to provide enrollment options for District students. The parent(s) or guardian(s) of any student who resides within District boundaries may apply for an intradistrict permit for any school in the District. Overcrowding within District schools and limited District resources may cause District officials to deny permit requests.

Open Enrollment Intradistrict Permits

In January of each year the Superintendent or designee shall identify those schools which may have space available for additional students based on enrollment projections and school capacity. In addition, the Superintendent or designee shall establish an "Open Enrollment Window" consisting of two weeks in the Spring of each year when new Open Enrollment permit requests will be accepted. A list of schools with available space, the dates of the Open Enrollment Window and permit application procedures shall be sent to parents of all enrolled students and to all employees.

A random, unbiased selection process, based on enrollment projections and school capacity shall be used for all new requests to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity

- No student currently residing in a school's attendance area shall be displaced by another student transferring from outside the attendance area.
- Approval is subject to space availability in the District and may not be at the site requested.
- Students will be allowed to complete the year for which the permit is issued.

Intradistrict Regular Attendance Permits

Intradistrict attendance permit requests will not be reviewed and acted upon until all open enrollment permits are either approved or denied. Open Enrollment permits will be transferred through to the regular intradistrict permit process using the original date of submission.

INTRADISTRICT OPEN ENROLLMENT (continued)

Reasons to Approve Permit Requests in Order of Priority

1. Returning intradistrict permit students who have submitted their notification of return by May 1st.
2. Returning interdistrict permit students who have submitted their notification of return by June 1st.
3. Students from another district school identified for program improvement, corrective action or restructuring.
4. Students attending a district school identified as “persistently dangerous” or who are the victims of a violent criminal offense on school grounds.
5. The parent(s) or guardian(s) of a student is (are) employed in the East Whittier City
6. Siblings of enrolled students on an intradistrict or interdistrict permit.
7. New intradistrict, Open Enrollment Act or an interdistrict permit student-parent choice.

Non-lottery intradistrict regular permits may be revoked at any time if:

1. Continuance would lead to program or enrollment overload.
2. Student is excessively tardy or absent from school, or student is brought to school excessively early or left excessively late.
3. Student fails to uphold appropriate behavior standards.
4. Student fails to make appropriate academic efforts.
5. False or misleading information was provided.
6. Reason for the original issuance of the permit by the district of residence is no longer valid.
7. Other conditions that occur that would render continuance inadvisable.

Failure to adhere to the above terms and conditions may result in the revocation of this permit.

INTRADISTRICT OPEN ENROLLMENT (continued)

Transportation

Parents or guardians will assume full responsibility for providing transportation to and from school unless students are transfers out of the Title I program improvement schools.

Expiration of Permits

A Notification of Return form must be submitted by May 1st every year to continue permit status.

Appeals/Complaints

Any appeals or complaints regarding the selection process or the denial of a transfer request shall be submitted to the Superintendent or designee.

Legal Reference: Education Code
35160.5 District Policies, rules and regulations
35351 Assignment of students to particular schools
P.L. 107-110
1116 Transfers from program improvement schools
9532 Transfers from persistently dangerous schools