

Instruction

CIVIL DEFENSE AND DISASTER PREPAREDNESS PROCEDURES

The Superintendent or designee shall develop and maintain a disaster preparedness plan manual which shall make provisions for handling all foreseeable emergencies and disasters and which shall also be adaptable for unforeseeable disasters. The disaster manual, Civil Defense and Disaster Preparedness Procedures for East Whittier City School District, shall be reviewed annually and updated when deemed necessary.

The Superintendent shall require building principals to maintain working plans and procedures for coping with emergencies and disasters in line with the district plan and modified according to the particular building plan, architecture, site location and special environment, ages of students, transportation facilities and other appropriate concerns.

Fire drills shall be held monthly. Earthquake and civil defense plans shall be tested on a rotating basis at least two times during the school year according to the guidelines contained in the manual.

Legal Reference: Education Code
32000-32004 Uniform fire signals
32040 Duty to equip school with first aid kit
Administrative Code, Title 5
550 Fire Drills
560 Civil defense and disaster preparedness plans

Policy
adopted: 2/26/90

EAST WHITTIER CITY SCHOOL DISTRICT
Whittier, California