

Instruction

Pilot Programs

1. When a school or group of schools wishes to implement a pilot program, a complete pilot program plan is submitted to the assistant superintendent, educational support services. The pilot program plan will include
 - a. A statement of purpose which includes a clear conceptualization of curriculum/instruction and is supportive of the district philosophy, district goals and adopted course of study.
 - b. A clear delineation of major program objectives.
 - c. The identification of a management plan for activities and materials to be used.
 - d. A description of who will be involved (administrators, staff, students, etc.).
 - e. Estimated program costs for startup and maintenance. Proposed source(s) of funding for pilot could include district funds, school funds, PTA, SIP, etc.
 - f. An evaluation plan which
 1. Measures effectiveness, usability and relevance.
 2. Ensures that information is efficiently and accurately gathered and systematically reported to all curriculum/instruction decision makers.
 3. Occurs at the end of both the first and second year of implementation.
 - g. Has a clear process for informing parents that this is a pilot program and district procedures for evaluation and final approval.
2. The pilot program plan will be submitted to an appropriate curriculum/instruction committee for review and recommendations.
3. The pilot program plan will be submitted to the Board Curriculum Liaison Committee for review and recommendations.
4. The pilot program plan will be submitted to the Superintendent for submission to the Board of Education for review and a final decision.

Pilot Programs (continued)

Other Considerations

1. Once approved, the pilot program will be implemented over a two (2) year period and the cost will be absorbed by the district, the school or a combination thereof.
2. Because a school is allowed to pilot a program does not mean that the pilot program will be accepted or implemented on a districtwide basis at the end of two (2) years or that district funding will continue.
3. An estimation of the cost to install the program districtwide will be made at the end of the second year of implementation.
4. At the end of the two (2) year period, the Board may elect to:
 - a. Implement and fund the program on a districtwide basis.
 - b. Allow schools to implement the program on a permissive basis.
 - c. Terminate the program.

Continued

EAST WHITTIER CITY SCHOOL DISTRICT

